



Hazard identification & risk assessment



Organisation Name	Priory Sailing Club				
Scope of assessment	General Risk assessment for Sailing, Windsurfing, Paddling and PSC Courses				
Assessment conducted by	Neal Fazakerley RYA Principal	Date of assessment	19 th August 2024		
Assessment reviewed by	Tim Hewett Commodore	Date of review	20 th August 2024	Date of next review	August 2025

As part of managing the health and safety of our club we must identify hazards and control risk to an acceptable level. Hazard means anything that can cause harm (e.g. drowning, safety boat propellers, slippery slipways, trip hazards, water, etc.). Risk is the chance, great or small, that someone could be harmed by the hazard.

You may need to read multiple risk assessments for an activity, for example: Level 1 Sailing Course requires, General, Sailing, Powerboat and Fire risk assessments.

Please remember the Risk Assessment might not cover everything and it's your responsibility as an instructor or senior instructor to read & understand the risk assessment, but more importantly undertake on the day risk assessment and dynamic risk assessment ongoing during the activity session. Appendix II provides a template to guide new instructors on areas to consider in on the day and dynamic risk assessment.

Activity/Task	What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take control of the risks?	Who needs to carry out the action?	Risk Level
Person/s in the water	Drowning	All members and visitors	Use of buoyancy aids/lifejackets Safety boat launched, checked and ready to use though out sessions See PSC Sailing Rules	Vigilance for buoyancy aid compliance Buoyancy aid fit for juniors checked	Instructors, Safety boat drivers, OOD	Moderate (5)
Person/s in the water	Cold - immersion	All members and visitors	Use of wet suits. Regulation of length of sessions. Use of safety boat. See PSC Sailing Rules	Constant attention First Aid Training	Instructors	Moderate (6)
Manual handling of equipment and moving around site	Injuries	All members and visitors	Site induction for new members, visitors signed in and briefed by OOD. Training in appropriate use and handling of equipment. See PSC Sailing Rules	Vigilance in boat park Vigilance on safety boat	Instructors, Safety boat drivers, OOD	Moderate (4)

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Contact with water	Bluegreen algae + Wiels disease	All members and visitors	Advice sent to all students prior to course. Sessions tailored to avoid unnecessary immersion when levels high.	Hygiene advice provided during briefing, incl. showers, covering wounds & hand washing.	Instructors	Moderate (6)
Use of slipway, beach and pontoon	Slips, trips and falls	All members and visitors	Appropriate footwear and buoyancy aid to be worn whilst working at waters edge.	Inspection and cleaning	Instructors, Safety boat drivers, OOD	Moderate (6)
On-the-water	Dispersal of fleet	All participants	Vigilance from OOD, Race officer and safety boat Care taken in setting training areas and racecourses.	Group control and dynamic assessment of ability and changing conditions.	Instructors, Safety boat drivers	Low (3)
Handling Flammable material	Fire	All members and visitors	Fuel to be stored in fuel store only and handled by trained PB users. Firefighting equipment available and maintained. Electrical systems are checked at a minimum of every 5 years. Rubbish is regularly removed from site and not allowed to accumulate under stairs.	Ongoing monitoring of storage areas for combustible material. See PB Risk Assessment for fuel handling	Committee, Instructors, Safety boat drivers, OOD	High (10)
Cleaning	Cleaning Chemicals	Cleaning staff	Chemicals stored in locked cupboard accessible only to trained cleaning staff	Vigilance – although little cleaning occurs in presence of members/visitors	Cleaning staff, Committee, OOD	Low (3)
Activities outside	Sunburn Sunstroke	All participants	Session length appropriate to conditions. Prevention advice provided during briefing on sun cream, headgear and exposure times.	Vigilance needed especially of younger participants	Instructors	Moderate (4)
Operating in or near sailing boats	Head Injuries	All members and visitors – especially younger sailors	Site induction for new members, visitors signed in and briefed by OOD. Helmets available for adult and junior sailors.	On the day and dynamic risk assessment used. Fit of helmets checked for junior sailors	Instructors	Moderate (6)

Appendix I: Risk Matrix

		Severity/ Consequence (S)				
		Negligible 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Likelihood (L)	5 Almost certain	Moderate 5	High 10	Extreme 15	Extreme 20	Extreme 25
	4 Likely	Moderate 4	High 8	High 12	Extreme 16	Extreme 20
	3 Possible	Low 3	Moderate 6	High 9	High 12	Extreme 15
	2 Unlikely	Low 2	Moderate 4	Moderate 6	High 8	High 10
	1 Rare	Low 1	Low 2	Low 3	Moderate 4	Moderate 5

Appendix II



Daily risk assessment

Event		Course		Date	
Activity Leader (RO, OOD, SI etc.)		Number of safety boats		Number of participants	
Number of craft		Number of additional RIBs		Day light hours	
Start time		Finish time		Forecast obtained	

Description	1 – Low risk	2 – Medium risk	3 – High risk	4 – Very high risk	Score
Wind strength	0 – 10 knots	10 – 15 knots	15 – 20 knots	20+ knots	
Wind direction	NW / SE Cross shore	NE / SW Off shore / On shore			
Air temp (inc. wind chill)	15+°C	10 - 15°C	5 - 10°C	<5°C	
Sailing standard (lowest)	Good sailor (adult)	Good sailor (under 18)	Intermediate sailor	Beginner sailor	
Total sailing time	0 – 1 hours	1 – 3 hours	3 – 4 hours	4+ hours	
Safety boat : dinghy (ratio)	<1:6	1:12	1:15	>1:15	
Subtotal					