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| Organisation Name | Priory Sailing Club | | | | |
| Scope of assessment | General Risk assessment for Sailing, Windsurfing, Paddling and PSC Courses | | | | |
| Assessment conducted by | Neal Fazakerley RYA Principal | Date of assessment | 19 th March 2026 | | |
| Assessment reviewed by | Tim Hewett Commodore | Date of review | 20 th March 2026 | Date of next review | August 2027 |

As part of managing the health and safety of our club we must identify hazards and control risk to an acceptable level. Hazard means anything that can cause harm (e.g. drowning, safety boat propellers, slippery slipways, trip hazards, water, etc.). Risk is the chance, great or small, that someone could be harmed by the hazard.

You may need to read multiple risk assessments for an activity, for example: Level 1 Sailing Course requires, General, Sailing, Powerboat and Fire risk assessments.

Please remember the Risk Assessment might not cover everything and it's your responsibility as an instructor or senior instructor to read & understand the risk assessment, but more importantly undertake on the day risk assessment and dynamic risk assessment ongoing during the activity session. Appendix II provides a template to guide new instructors on areas to consider in on the day and dynamic risk assessment.

| Activity/Task | What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take control of the risks? | Who needs to carry out the action? | Risk Level |
|-----------------------|-----------------------|------------------------------|---|---|--|--------------|
| Person/s in the water | Drowning | All members and visitors | Use of buoyancy aids/lifejackets Safety boat launched, checked and ready to use though out sessions See PSC Sailing Rules | Vigilance for buoyancy aid compliance Buoyancy aid fit for juniors checked | Instructors, Safety boat drivers, OOD | Moderate (5) |
| Person/s in the water | Cold - immersion | All members and visitors | Use of wet suits. Regulation of length of sessions. Use of safety boat. See PSC Sailing Rules | Constant attention First Aid Training | Instructors | Moderate (6) |

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|---|---------------------------------|------------------------------|--|---|--|-----------------|
| Manual handling of equipment and moving around site | Injuries | All members and visitors | Site induction for new members, visitors signed in and briefed by OOD. Training in appropriate use and handling of equipment. See PSC Sailing Rules | Vigilance in boat park Vigilance on safety boat | Instructors, Safety boat drivers, OOD | Moderate (4) |
| Contact with water | Bluegreen algae + Wiers disease | All members and visitors | Advice sent to all students prior to course. Sessions tailored to avoid unnecessary immersion when levels high. | Hygiene advice provided during briefing, incl. showers, covering wounds & hand washing. | Instructors | Moderate (6) |
| Use of slipway, beach and pontoon | Slips, trips and falls | All members and visitors | Appropriate footwear and buoyancy aid to be worn whilst working at waters edge. | Inspection and cleaning | Instructors, Safety boat drivers, OOD | Moderate (6) |
| On-the-water | Dispersal of fleet | All participants | Vigilance from OOD, Race officer and safety boat Care taken in setting training areas and racecourses. | Group control and dynamic assessment of ability and changing conditions. | Instructors, Safety boat drivers | Low (3) |
| Handling Flammable material | Fire | All members and visitors | Fuel to be stored in fuel store only and handled by trained PB users. Firefighting equipment available and maintained. Electrical systems are checked at a minimum of every 5 years. Rubbish is regularly removed from site and not allowed to accumulate under stairs. | Ongoing monitoring of storage areas for combustible material. See PB Risk Assessment for fuel handling | Committee, Instructors, Safety boat drivers, OOD | High (10) |
| Cleaning | Cleaning Chemicals | Cleaning staff | Chemicals stored in locked cupboard accessible only to trained cleaning staff | Vigilance – although little cleaning occurs in presence of members/visitors | Cleaning staff, Committee, OOD | Low (3) |

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|------------------------------------|-----------------------|---|--|---|------------------------------------|--------------|
| Activities outside | Sunburn Sunstroke | All participants | Session length appropriate to conditions. Prevention advice provided during briefing on sun cream, headgear and exposure times. | Vigilance needed especially of younger participants | Instructors | Moderate (4) |
| Operating in or near sailing boats | Head Injuries | All members and visitors – especially younger sailors | Site induction for new members, visitors signed in and briefed by OOD. Helmets available for adult and junior sailors. | On the day and dynamic risk assessment used. Fit of helmets checked for junior sailors | Instructors | Moderate (6) |

Appendix I: Risk Matrix

| | | Severity/ Consequence (S) | | | | |
|----------------|---------------------|---------------------------|------------|------------|------------|----------------|
| | | Negligible 1 | Minor 2 | Moderate 3 | Major 4 | Catastrophic 5 |
| Likelihood (L) | 5 Almost certain | Moderate 5 | High 10 | Extreme 15 | Extreme 20 | Extreme 25 |
| | 4 Likely | Moderate 4 | High 8 | High 12 | Extreme 16 | Extreme 20 |
| | 3 Possible | Low 3 | Moderate 6 | High 9 | High 12 | Extreme 15 |
| | 2 Unlikely | Low 2 | Moderate 4 | Moderate 6 | High 8 | High 10 |
| | 1 Rare | Low 1 | Low 2 | Low 3 | Moderate 4 | Moderate 5 |

Appendix II

| | | | | | | | |
|------------|------------------------------|---------------------------------------|--|---------------------------|--|------------------------|--|
| RYA | Daily risk assessment | Event | | Course | | Date | |
| | | Activity Leader (RO, OOD, SI etc.) | | Number of safety boats | | Number of participants | |
| | | Number of craft | | Number of additional RIBs | | Day light hours | |
| | | Start time | | Finish time | | Forecast obtained | |

| Description | 1 – Low risk | 2 – Medium risk | 3 – High risk | 4 – Very high risk | Score |
|------------------------------|------------------------|---------------------------------|---------------------|--------------------|-------|
| Wind strength | 0 – 10 knots | 10 – 15 knots | 15 – 20 knots | 20+ knots | |
| Wind direction | NW / SE Cross shore | NE / SW Off shore / On shore | | | |
| Air temp (inc. wind chill) | 15+°C | 10 - 15°C | 5 - 10°C | <5°C | |
| Sailing standard (lowest) | Good sailor (adult) | Good sailor (under 18) | Intermediate sailor | Beginner sailor | |
| Total sailing time | 0 – 1 hours | 1 – 3 hours | 3 – 4 hours | 4+ hours | |
| Safety boat : dinghy (ratio) | <1:6 | 1:12 | 1:15 | >1:15 | |
| Subtotal | | | | | |